



Adarsha Comprehensive College of Education and Research, Pune
Code of Conduct for Students

DISCIPLINE:-

All the students shall be required to maintain absolute discipline on the campus and abide by the rules and regulations laid down by the institutional authorities from time to time.

MEASURES AGAINST RAGGING:-

- The students are warned not to engage in ragging of any kind.
- Every student shall follow the UGC rules and regulations in this regard. Every student shall submit online understanding in this regard and a copy of the same shall be given to the college.
- As per the circular number 170 of 2009 of Savitribai Phule Pune University it is hereby notified to all students that, if any incident of ragging comes to the notice of the authority concerned, the accused student will be given an opportunity to explain and if his explanations are not satisfactory, the authority would expel him from the institution.
- There is an anti-ragging committee instituted in the college. This committee Functions as per the guidelines laid down by the Savitribai Phule Pune University, formerly University of Pune and Government from time to time.

ATTENDANCE: -

- Regularity and punctuality by students during lectures, curricular and co-curricular activities organized in the institution is a must.
- Attendance of students in the institution as per Savitribai Phule Pune University Formerly University of Pune rules is essential for the students to appear for the University Examination.
- In case of absence or early leave of the students from the institution for any reason, it should be notified in writing to the concerned staff member and the institution office.
- In case of any special/medical leave, the students should submit doctor's certificate (both for leave and fitness for joining) to the authorities.
- Attendance is compulsory for Independence Day and Republic Day.


Adarsha Comprehensive College of Education and Research. Pune

Code of Conduct for Non – Teaching Staff

The non-teaching staff member shall:

- perform his/her duties efficiently as per the Government Orders and regulations applicable from time to time.
- work together to achieve the institutional core values and targets set by the leader from time to time.
- not discriminate any student based on the caste, creed, language and place of origin, social and cultural background.
- give their full support to their colleagues and the other faculty of the institution in all the activities related to academic and administrative issues.
- discharge all the professional activities through proper channel.
- not be absent from the duties without the prior permission of the authorities.
- not involve either directly or indirectly in any form of business/ external assignments during their service.
- not involve in any unethical activities that cause hinderance to the harmony of the institution.
- not cause any damage to the properties of the institution and shall maintain the morality of the individual in the campus.




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Code of Conduct for Teachers

The teacher shall:

- perform his/her duties efficiently as per the Government Orders, affiliating University Circulars/ regulations applicable from time to time.
- interact with the students, teaching and non-teaching staff, superiors and other stakeholders in socially acceptable and appropriate manner.
- be regular, sincere and punctual in discharging their duties on the campus.
- not engage in any unlawful activities.
- maintain the highest standard of behaviour on campus.
- maintain objectivity and unbiased attitude during assessment of students.
- not associate in any organizational activities which are against the ethics of the teaching profession.
- seek to make professional growth continuous through study and research.
- respect the right and dignity of the student in expressing his/her opinion.
- help students to develop and understanding of our national heritage and national goals.
- inculcate among students' scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace.




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